



BROOKVIEW
MONTESSORI SCHOOL

Brookview 2025-2026 Tuition Payment Options / Instructions

Brookview offers two options for paying tuition: one payment made directly to the School or monthly payments through the FACTS program.

1. **One Payment Plan:** payment can be made by check (payable to Brookview Montessori School) or credit card (MasterCard, Visa). Please note there will be a 3.95% surcharge for credit card payments, which will be billed separately. **If you choose the One Payment Plan, full payment of tuition and fees is due by 8/1/25.**
2. **Monthly FACTS payments:** It costs \$50.00 to enroll in the FACTS payment plan program, and you may choose to pay your school year tuition in 9 monthly installments or 12 monthly installments. Payments can be debited from your checking or savings account (no additional fee) or charged to a credit card (3.95% surcharge). Payments for Summer Programs, Todo el Día, and Afterschool may also be set up to be included in your FACTS payment plan, as well as donations to Brookview's Annual Fund.

Families currently enrolled in a FACTS payment plan will find that their FACTS information is carried forward each school year. New families desiring a monthly payment plan will need to set up a FACTS account within two weeks of signing an enrollment agreement.

Please follow the instructions below:

- Go to www.brookviewschool.org and select **Prospective Parents**, then **Tuition** from the menu bar. You can also select **Community**, then **Parent Resources** from the menu bar.
- Click on [Set up FACTS Payment Plan or Apply for Tuition Assistance](#)
- On the next page, on the right-hand side, click on [Create a username & password](#)
- Then follow the process indicated to set up your account

If you have any questions, click on the help button at the top of the screen or feel free to call FACTS technical support at (866) 441-4637.

Once you complete the set-up process with FACTS, Brookview will be notified. Once we finalize your payment agreement, you will receive an email from FACTS with payment details, and an email from our business office confirming the payment plan.

3. **Summer Camp payments must be made in advance of the first day of the summer program or must be set up in FACTS (current Brookview students only) in advance of the first day of the summer program.**

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